

## PRIVACY NOTICE

### Contact

AEC3 Deutschland GmbH, Joseph-Wild-Str. 13, 81829 Munich, Tel 089 18703232, [info@aec3.de](mailto:info@aec3.de)

Data protection: [datenschutz@aec3.de](mailto:datenschutz@aec3.de)

### General

All data that you enter on our internet site will be treated confidentially. Your personal data such as name, address, telephone number, e-mail address and other data necessary for the transaction will be processed according to the regulations of the German Data Protection Act and The General Data Protection Regulation of the European Union. The following regulations inform you about the nature, scope and purpose of collecting, processing and use of personal data. This Privacy notice applies only to our website.

### Anonymous information

You can visit our websites also without telling us who you are. On the websites which serve for pure information no customer information is collected. However, we always strive to improve our website. Therefore, we collect anonymized information about the use of our website; for example, the number of page views, the geographical origin and the duration of the stay are evaluated for statistical purposes. Conclusions on a specific user can not be drawn.

### External links

You will find links on our Internet pages that refer to third-party websites. AEC3 has no influence on the content and design of these pages. This Privacy notice does not apply to the websites of other providers. Please find out how these websites handle your data.

### Cookies

Cookies are text files sent to your computer in order to recognize it during the use of the website. The BIMQ website uses cookies in some areas to make it easier for you to use the pages and make them more individual. However, they are not used to collect personal information. Cookies are stored for a limited period of time only. You can set your web browser to notify you about the transmission of cookies or refuse cookies. You can get information about this through the help function of your web browser, which you use to access the Internet.

### Security technology

Pages on which we collect personal data are encrypted using the latest technology. Unauthorized access is blocked by a firewall system. If you have questions or suggestions about data protection, you are welcome to contact our data security administrator at any time: [datenschutz@aec3.de](mailto:datenschutz@aec3.de)

### Purpose of processing

By registering on our website you have expressed an interest in our BIMQ tool. Your personal data provided in this context will be needed to contact you.

Furthermore, your data is required for a possible contract with us. However, you are not required to provide your personal information. But then, we will not be able to make an offer or an invoice without your address. Also, the processing of your data is for the purposes of the contract fulfilment.

If you send us an inquiry by e-mail or via a contact form before the conclusion of the contract, we will process the data received in this way for the purpose of performing pre-contractual measures and will respond to your questions about our products.

### **Legal Basis of Processing**

Article 6 Clause 1 b) GDPR

### **Categories of recipients**

Hosting provider, payment service provider

### **Storage time**

We use and store your personal information for the duration of the business relationship. This includes the initiation and execution of a contract. We retain the required data under commercial and tax law for the periods specified by law, that is usually ten years (see Clause 257 of German Commercial Law, Clause 147 of Regulation of Taxation). The data processed for the implementation of pre-contractual measures will be deleted as soon as the measures have been carried out and no obvious conclusion is reached.

### **Data Subject Rights**

If personal data is processed by you, then you are affected and you have the following rights from the GDPR at your disposal:

#### ***1 Right to gain access to stored personal data - Article 16 GDPR***

With the right to gain access to the stored personal data, the data subject receives a comprehensive insight into the data about him/her and some other important criteria such as the processing purposes or the duration of the storage. The exceptions to this right mentioned in Clause 34 of German Data Protection Law apply.

#### ***2 Right to rectification - Article 16 GDPR***

The right to rectification includes the possibility for the data subject to have his own inaccurate personal data corrected.

#### ***3 Right to be forgotten - Article 17 GDPR***

The right to be forgotten includes the possibility for the data subject to have his data deleted by a controller. However, this is only possible if the personal data are no longer necessary, are processed unlawfully or a consent has been revoked. The exceptions to this right mentioned in Clause 35 of German Data Protection Law apply.

#### ***4 Right to restriction of processing - Article 18 GDPR***

The right to restriction of processing includes the possibility for the data subject to prevent further processing of his personal data for the time being. But, a limitation occurs in the examination phase of other rights perceived by the data subject.

#### ***5 Right to data portability - Article 20 GDPR***

The right to data portability includes the ability of the data subject to obtain the right to receive the personal data concerning him or her in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided. Pursuant to Article 20 (3) Clause 2 GDPR, this right is not available if data processing serves the purpose of performing public duties.

#### **6 Right to object - Article 21 GDPR**

The right to object includes the possibility for the data subject to object in a particular situation to the further processing of his personal data. Then, the controller no longer processes his/her personal data.

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